

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara.
Report on Short Term Course

Name of Short Term Course: Soft Skills & Career Planning

A Brief Report

Academic Year -2017-18

Name of Coordinator : Mrs. R. S. Shaikh

Department : English

A) Preface & Importance of the Course :

In the academic year 2017-18, the Dept. of English has conducted a short term course in 'Soft Skills & Career Planning' for the students of B.A.-I. 25 students were enrolled for this course. The duration of this course was August 2017 to February 2018.

To make students aware about soft skills, to develop their personality, competencies & capabilities & to create desire to fulfill individual goals, the above course has been run for B. A.-I students.

B)The Statistical Report of the Course :

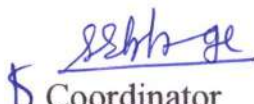
| No. of students Enrolled | No. of students appeared for exam | No. of students eligible for certificate | No. of projects prepared by students | Remark (in reference to the certificate distribution & Feedback) |
|---------------------------------|--|---|---|--|
| 25 | 12 | 12 | 12 | The certificates issued to all eligible students. Students are satisfied about the course. |

C) A brief summary on projects prepared by students :

The students were given topics for projects & they have prepared projects individually. These projects are prepared by their own. The topics were related to Banking correspondence. Through these projects they will learn the soft skills related to communication. The topics which are selected for project are related to the day to day skills. The students have promptly and timely submitted the projects.

Closure / Conclusion:

The students actively participated in the course and related activities. The response of the students was satisfactory. The faculties which were appointed for the course were brilliant and were experienced. The course has been completed successfully and satisfactorily.


Coordinator
Short term Course


Principal
Savitribai Phule Mahila Mahavidyalaya
SATARA.